

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: CW93290

CAPTION: Support, Data, and Training for DPW-SWMA's Work Management System and Associated System Integrations

PROPOSED CONTRACTOR: Public Works Solutions, LLC

PROGRAM AGENCY: Department of Public Works

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works (DPW) has a need to have a Sole Source IT Consultant to provide professional technology services to DPW Solid Waste Management Administration (DPW-SWMA) using Trakster and SWMA Reports, a route-based work management system software along with its system integrations.

Public Works Solutions, LLC. is the Sole Source contractor who will provide the following services:

- A. Ongoing support and maintenance of Trakster, DPW-SWMA Reports, the related system integrations (with 311 and the bulk mobile application) as well as ad hoc data extraction, custom reporting, and analysis.
- B. Additional support for development of further system enhancements and integrations in an ever-changing IT environment

3. ESTIMATED REASONABLE PRICE:

The estimated total price is \$250,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Public Works Solutions LLC (PWS) entered a 'Software License Agreement' with the District of Columbia on March 15, 2006 for use of PWS's Trakster™ management software. The Trakster software is a proprietary database and browser software system

designed for work management, route operations and customer services for solid waste operations. The software has been implemented, updated and supported by PWS within DPW-SWMA since the agreement was executed. Among the license provisions, the following is stated:

“PWS hereby grants perpetual, limited, nonexclusive and nontransferable license to the DISTRICT to use the software on database and application servers and unlimited client computers (connected via browser) to accomplish its own business purposes”

- B. Trakster is integrated with the District’s 311 Call Center system for processing DPW-SWMA service requests and a third party custom built mobile field application used to close bulk trash collection service requests in the field by SWMA crews using tablets. The Trakster system includes an integrated ‘SWMA Reports’ application that provides dashboards and user generated reports as well as processing of service requests and special hardship services. The system can have unlimited users with the browser applications installed on District computers with no user fee. Trakster is not distributed or provided by any company or vendor other than PWS.
- C. OCP has reviewed the Contractor’s quote and based on current contract pricing, the price is determined fair and reasonable.
- E. For the reasons stated above, the District did not conduct a market survey.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Christine Davis
Interim Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tonia C. Nixon
Deputy Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18- 371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer
Office of Contracting and Procurement